

Rotterdam, 5 October 2018

To: All WEB-Portal users of Uniport Multipurpose Terminals B.V. (Uniport)

Subject: **New WEB-portal announcement and basic report set-up at Uniport (22th of October)**

Dear Reader,

Correspondence address

PO Box 54590
3008 KB Rotterdam
The Netherlands

Pier 5, 6, & 7 Waalhaven
Portnumber 2530

Phone +31 (0)10 - 299 60 60
Fax +31 (0)10 - 429 35 62

IBAN NL 44 ABNA 048 733 4752
VAT NL 007131276 B01

Traderegister Rotterdam nr.24152940

Uniport is currently in the final stages of developing a new Terminal Operating System (TOS). This new system will replace our existing administrative -and planning tools, which are running towards their end of life.

This letter is a follow-up on a letter sent to your management regarding the announcement that a date has been set for the weekend of the **27th and 28th of October 2018** to go-live with the new built software.

Primary goal of this letter is to announce the go-live of Uniport's new commercial WEB-portal and gather user information and basic terminal report set-up.

The new WEB-portal will supply among other things:

- Container Track & Trace (History)
- Booking: Export
- Booking: Depot
- Release: Full
- Release: Empty (type & number)
- Block: Commercial
- Pre-announcement Import documentation

To make sure you have sufficient time to prepare for the first days after go-live of the new TOS system the WEB portal will be released on the 22nd of October via the below mentioned WEB address:

<https://webportal.uniport.nl>

We would like to ask you to supply name, e-mail address and telephone number of two (2) key users within your organization. These key users will be contacted by our IT department and will gain control over all your company users and their WEB-portal user rights.



Secondary goal of this letter is that we would like to setup your basic terminal reporting services.

Report	Description	Use	E-mail addresses
Stock overview full	Stock overview of all full containers	Y/N	
Storage warning dwell time	Storage warning dwell time (above 50 days)	Y/N	
Stock empty	Stock overview of all empty containers	Y/N	
Blocking overview	Stock overview of all blocked containers	Y/N	
Daily moves	Overview of daily moves (gate in-out)	Y/N	

Please advise to whom within your organization we can sent the above mentioned reports on a daily basis. Multiple receivers per service are possible.

Uniport has created a new temporary mail address for all WEB-portal users, basic reporting services and related questions: **webportal@uniport.nl**

Please ensure to provide us with the requested information and feedback before the 19th of October so we will be able to make all further arrangements for this upcoming transition and have sufficient time to process your requests.

Thanks in advance for your kind reply.

Kind regards,

Mr. Maarten de Vries
IT Manager
m.dvries@rstbv.nl

Mr. Olle Antheunis
Commercial Manager
olle.antheunis@uniport.nl

